

St. David's Episcopal Church Vestry Minutes

August 23, 2011 at 6:17pm

Regular Monthly Meeting

A regular monthly meeting of the Vestry was called to order by the Senior Warden on August 23, 2011 at 6:17pm

Members Present: John Barclay, Pam O'Conner, Paul Skeith, Barbara Grove, Jennifer Gerber, Carole Gebhard, Gail Findlay, Anthony Chapple, Laurie Eiserloh, Gene Shepherd; Carolyn Connerat, Clay Carsner, Ben Philpott

Others Present: Frank Baldwin, Treasurer; Terry Nathan, Parish Administrator; David Boyd, Rector; Joe Jack, CPA; Jeanie Sablatura, Communications Director; Lara Lowman, Director of Stewardship and Planned Giving; Billy Tweedie; Director of Youth Ministry.

The Rector led the vestry in prayer and reflection.

Joe Jack presented the Auditor's Report to the Vestry. The auditor did not issue a management letter this year and all internal control issues from last year were addressed.

Carole Gebhard moved to accept the audit report. The motion passed.

Gene Shepherd presented the Outlook Committee's report to the vestry. The Committee's written report is attached to these minutes.

Pam O'Conner moved to approve the June 28, 2011 meeting minutes. The motion passed.

Carole Gebhard, on behalf of the Finance Committee, moved that the Vestry adopt the following resolution:

Whereas St. David's Episcopal Church has not had a formal Audit Committee in the past, and whereas such committees generally have a charter defining their purpose, responsibilities, composition and meetings, now therefore be it resolved that the Vestry of St. David's Episcopal Church adopt the attached charter for the Audit Committee.

The motion passed.

Carole Gebhard, on behalf of the Finance Committee, moved that the Vestry adopt the following resolution:

Whereas it has been determined that the air conditioning control system for the church has begun to fail, and whereas there are no longer parts for repair for the system, now therefore be it resolved that the vestry of St. David's Episcopal Church authorizes the

Executive Committee of the Vestry to review and approve a contract to replace the system with an upper limit on that contract of \$100,000.

The motion passed.

The Treasurer presented the financial reports.

Carolyn Connerat presented the stewardship committee report.

Jennifer Gerber reported regarding the Newcomer's Ministry.

Carole Gebhard moved to enter into executive session to discuss personnel matters. The motion passed.

The Vestry left executive session.

Clay Carsner moved to approve \$30,000 for the Rev. Billy Tweedie's housing allowance and \$20,000 for his stipend. The motion passed.

Carole Gebhard moved to adjourn. The motion passed.

The Senior Warden declared the meeting adjourned at 8:10pm.

Submitted by Paul Skeith, Clerk