

Minutes of the Vestry Meeting of  
St. David's Episcopal Church  
June 26, 2007

APPROVED

Members Present:, Judith Cayton, Malcolm Cooper, Mary Elliott, Pam O'Conner, Jay Juba, Lowell Keig, Don Kuykendall, Terry Nathan, Stu Scruggs, Glen Shuffler, Tom Snyder, Peter Techmanski, Aldo Waker, and Jo Wicker

Others Present: Frank Baldwin, Treasurer; David Boyd, Rector; Rebecca Hall, Volunteer and Small Group Coordinator; Chad Vaughn, Associate Priest; Traci Whitney, Parish Administrator

Members Absent: Bette Allen

Opening Prayers – David updated the vestry with Susie Scruggs' status. She is recovering from a heart episode.

Rebecca Hall – Working on the new pictorial directory, looking for volunteers from the vestry for the photo shoots. They need three volunteers to staff the desk. Rebecca described her other projects as volunteer coordinator. She will start a pilot training course for small group leaders.

Previous minutes –Draft Minutes from the May 22<sup>nd</sup> meeting were approved as amended with spelling corrections. Tom Snyder moved, Malcolm Cooper seconded.

Parish Administrator's Report – Operating expenses are currently at 35.69 percent and revenue at 40.19 percent. 1,652 meals served in May. 36 May events: 14 for profit, 6 were break even, 16 were for charity. May Sunday attendance up to 785/wk average.

Executive Committee report – Lowell, Terry, and Jo are working on a draft disaster preparedness plan. Regarding the Beaumont Challenge for a gift to the seminary– we will respond that we are currently working on an existing pledge to the seminary.

The diocese offered an agreement to pay  $\frac{3}{4}$  of Ken Malcolm's salary, so we would pay  $\frac{1}{4}$  to get Ken at half-time. Ken will begin August 1<sup>st</sup>. Malcolm Cooper moved to resolve to approve the agreement, Jay Juba seconded. The motion passed.

Executive Committee mission statement:

*The Executive Committee shall be responsible for the transaction of necessary business between meetings of the Vestry and make a complete and timely report of its transactions and recommendations to the Vestry.*

Finance Committee report – Don Kuykendall reported that the Finance Committee did not meet. They will work on a mission statement for the next vestry meeting.

Property Committee report – Terry Nathan reported that the property committee has a list of prioritized project items for the vestry. Recommendations include water softeners for the hot water system and painting and re-draping Sumners Hall. They will work on a mission statement for the next vestry meeting.

Mission Committee – Aldo presented the Hands-On Outreach Committee 2007-2008 goals. GCCO grants presented for vestry approval:

|                     |         |
|---------------------|---------|
| Caritas             | \$2,500 |
| Open Door Preschool | \$1,499 |
| Front Steps         | \$1,499 |
| Vaughn House        | \$1,400 |
| Trinity Center      | \$5,000 |

The first four will be paid out in accordance to vestry vote in May.

Mission Committee mission statement:

*The mission of the Mission Committee of the Vestry is to*

- *Increase parishioner participation in outreach programs and activities that respond to the needs of the poor, the hungry and the homeless, by providing a variety of opportunities from which parishioners can choose to volunteer.*
- *Coordinate the scheduling of outreach programs to maximize the volunteering opportunities for St. David's parishioners. The Committee will accomplish this by ensuring activities do not overlap or duplicate one another.*

- *Assist leaders of outreach programs in recruiting volunteers for their programs by promoting and advertising opportunities for participation.*
- *Provide every member of the parish an opportunity to volunteer in a program that responds to the needs of the poor, the hungry and the homeless.*

Stewardship Committee – The Committee sent out 75 letters, all signed by Malcolm Cooper to those who pledged in 2006 but have not yet pledged in 2007 recently generated \$3,600. The committee decided not to send out cards but to include a note in the next pledge statements to go out. Malcolm encouraged vestry members to go to the Diocesan Stewardship meeting August 10<sup>th</sup> and 11<sup>th</sup>.

Stewardship Committee mission statement:

- 1.) *Our mission is to assist the Vestry, Rector, Clergy and other Staff in leading all members:*
  - *To carry out Christ's call to "return to God" from the abundance which we have received; working, praying, and giving of our time, our talents and our energies to build the Kingdom of God on earth.*
  - *To know and express the joy that is received from being a faithful steward.*
  - *To be faithful in our commitment of being a Christian, a member of the Community of St. David's Church, and a lover of Jesus Christ.*
- 2.) *Establish and lead a year-round process of stewardship which will enable St. David's parish to carry out the ministries to which it feels called.*

Strategic Planning Committee – Judy Cayton. Committee will coordinate a meeting July 19<sup>th</sup> starting at 11:30am using various committee proposals to generate a task list.

Strategic Planning Committee mission statement:

*The Strategic Planning Committee, recommended by the Envision St. David's report which was accepted by the Vestry in September 2006, is a standing committee which reports to the Vestry. It is constituted with two primary objectives: 1) to create and manage a process to identify future opportunities and challenges for St. David's and to*

*determine how to best prepare for them; and 2) to establish clear responsibility for oversight and implementation of strategic initiatives.*

Rector's Report – St. David's school is filled to capacity for the coming year.

Trinity Center received a grant to finish out offices and a conference room. A typical summer "lull" in the number of neighbors has yet to occur.

The St. David's Foundation had about 50 people at an informational gathering to celebrate what the Foundation is doing.

Next-to-New – Pam O'Conner mentioned that the new location of Next-to-New recently had a \$3,000 Saturday then a \$4,500 Saturday. On August 19<sup>th</sup> at 3:30pm Bishop Dena Harrison will be there for the official grand opening and blessing. Peter Techmanski will lead an ad-hoc committee to organize a vestry presence on Saturday, August 18<sup>th</sup> to help prepare the shop for the grand opening.

David remarked on his trip to Malawi.

Mary Vano's son Matthew will be baptized on August 19<sup>th</sup>, and Mary's father will be here and preach.

Moldenhauers had their 50<sup>th</sup> anniversary. David Boyd will ask Catherine Roberts to draft a letter indicating the vestry's joy in sharing the occasion.

The Middle Aged Men's group will now be known as the Men's Group. On the 10<sup>th</sup> of July they will have another get-together.

Old business – We will continue to consider the preservation and restoration of the historic sanctuary.

New business – Terry Nathan – There is concern over incidents of vandalism in the garage. The property committee is investigating options for dealing with vandalism.

Closing Prayers